

Meeting Minutes for May 19, 2016  
Airport Advisory Board (AAB)  
Custer County, Colorado

- I. **Call to Order:** Chairman Dallas Anderson called the meeting to order at 10:05 am.
- II. **Roll Call:** Members present: Dallas Anderson, Robert Jolley, Dan Green, and Jack Decker. Members Absent: Donna Hood, Bob Koester, and Barclay Westerfeld. Guests present: Shane Dean and Jim Van Buskirk (Jim arrived later in meeting). County Commissioner Bob Kattnig also attended.
- III. **Approval of Minutes:** Jack Decker moved to approve the meeting minutes of March 17, 2016. Robert Jolley seconded and the motion passed.
- IV. **Amendments to Agenda:** None offered
- V. **Airport Manager's Report (Robert Jolley):** The Differential Pressure (DP) valve is reading around 3. Will change wind sock over the weekend. Work will soon begin on CDOT annual reports.
- VI. **Fuel Report (Dallas Anderson):** 1960 gallons of AVGAS in tank. Sold 363 gallons in April.
- VII. **Airport Fund Report (Dallas Anderson):** Value of fuel in tank – \$8,600. Amount in Airport's county account -- \$6,400.
- VIII. **Financial Report (Jack Decker):** Airport expenses for April were \$599.98. Expenses for 2016 through April equals \$12,419.90, compared to \$13,848.51 through April in 2015. Revenue for April 2016 was \$1,046.88 in fuel sales and \$600 from hanger leases.
- IX. **Old Business:** Capital Improvement Plan (CIP): Chairman Anderson had previously requested comments on the CIP. Robert Jolley moved to submit the plan to the County Commissioners. Dan Green seconded. The motion passed unanimously.

**Skylight in need of Repair:** There is no one at the county that can repair the skylight. A search will be made for someone to do the repairs.

**Airport Volunteers:** All airport volunteers need to sign a release form. Chairman Anderson has the forms. The Chairman will also check what insurance coverage, if any, is provided for Airport volunteers.

**Recap of May Fly-In:** The consensus was that May is not a good month for a fly-in as the weather is too unpredictable. A suggestion for next year is to have it soon after the

Fremont County Fly-In, which is held in September. Our fly-in could be publicized during the Fremont county event. It was also suggested that the time for the Pancake breakfast was too early this year and that a later 8-11am time frame might help with attendance. An additional suggestion was to consider lunch instead of breakfast, with a wild game menu. The Fly-In publicity poster was also reviewed and several changes suggested.

**Recording Airport Activity:** Game cameras were suggested as one way to count takeoffs and landings. It was mentioned that CDOT might have traffic cameras available. Robert Jolley volunteered to check for availability. Guest Shane Dean volunteered to check encroachment rules as to how they might apply to cameras.

- X. **New Business:** Remote Control Model Aircraft: At the fly-in one guest asked about using the Airport taxi ways and parking area for remote control model aircraft. Although the Board seemed receptive to the request, the Board felt that more information was needed before taking action. The Board suggested that the person requesting permission be asked to attend the next AAB meeting to discuss the implications of the request.
  
- XI. **Comments from Commissioner Kattnig:** The Commissioner congratulated the AAB on conducting a successful Fly-In. Auditors are currently reviewing County books, but Commissioner Kattnig did not expect that input would be needed from the AAB. A new administrative assistant has been hired by the County -- Brenda Gaide. Twenty-five to thirty percent of her time will be working with Dawna Hobby (County Finance Director). Currently Director Hobby has no backup. The Commissioner also provided a FYI: Firefighting aircraft is being moved from the Pueblo airport to the Fremont County Airport.
  
- XII. At 11:09 am, Chairman Anderson adjourned the meeting. The next AAB meeting is scheduled for June 16, 2016.

Respectfully submitted,

Jack Decker, Secretary