

Meeting Minutes for August 18, 2016
Airport Advisory Board (AAB)
Custer County, Colorado

- I. **Call to Order:** Chairman Dallas Anderson called the meeting to order at 10:01 am.
- II. **Roll Call:** Members present: Dallas Anderson, Donna Hood, Robert Jolley, and Jack Decker. Members Absent: Bob Koester, Dan Green and Barclay Westerfeld. Guests present: Dale Falske, Karen Croskell, and Trey Croskell.
- III. **Approval of Minutes:** Minutes of the July AAB were not available for approval.
- IV. **Amendments to Agenda:** None offered
- V. Audience introduction/comments: Guests Karen and Trey Croskell introduced themselves. They have a plane that they actively use which they store in a trailer. The Croskells asked if it was acceptable to park their trailer in the airport parking area. Mr. Jolley stated that the parking area is part of airport property and the parking area is intended for pilot use. The only restriction is that vehicles display current license plates. The AAB told the Croskells that it was appropriate to park their trailer in the Airport lot, and encouraged them to do so.
- VI. **Airport Manager's Report (Robert Jolley):** Two cars parked in the Airport lot do not have current license plates, a Saab and a Land Rover. Mr. Jolley said he would investigate the procedure to have them towed, and/or contact the Sheriff. Fuel is down to 500 gallons, and additional fuel needs to be ordered. Mr. Jolley is waiting to see if a split order could be arranged, which would save money. However, fuel will have to be ordered even if a split cannot be arranged. The DP gauge is a little less than 3, which is still okay. Mr. Jolley is waiting for a second game camera (game cameras are used to record airport traffic). Once the new camera arrives both cameras will be positioned to best catch airport traffic. The fuel system needs to be modernized. The current system has plastic gears and it is hard to find people to work on it. When upgraded, it may be prudent to change from a suction to a pressure system. The Airport tractor mower is broken down. CC Road and Bridge will do the repair.
- VII. **Fuel Report (Dallas Anderson):** 489 gallons of AVGAS sold in July, 435 in August.
- VIII. **Airport Fund Report (Dallas Anderson):** Amount in Airport's county account: \$13,711.33.
- IX. **Financial Report (Jack Decker):** Expenses for July were \$524.12, and revenue was 1,239.80.
- X. **Old/New Business: 2017 Budget:** Chairman Anderson is working with Dawna Hobby to separate fuel expenses and revenue from other Airport expenses and revenue for the 2017

budget. Chairman Anderson and Mr. Decker will meet to do preliminary work on the 2017 Budget.

Airport Special Use Policy: Chairman Anderson asked that all AAB members review the Airport's SUP and be ready at the August AAB meeting to consider updates and corrections.

Crack Seal Project: The total cost of the project is \$22,000. The BOCC were given the option of either completing the project in two years with the cost divided between 2016 and 2017 or doing the complete project in 2016 , their option.

Non Agenda Items: Ms. Hood moved, and Mr. Jolley seconded a motion that the AAB meet for a workshop to consider 2017 Budget issues and SUP changes. The motion passed. The meeting was then scheduled for 10 am on September 8, 2017 at the Airport. A puddle was observed under the skylight that was recently repaired. The AAB will keep an eye on the skylight to see if it was repaired correctly.

Remote Control Model Aircraft: Chairman Anderson is preparing a document outlining recommendations regarding remote control aircraft use at the airport. The document will then be presented to the BOCC for evaluation.

XI. At 11:09 am, Chairman Anderson adjourned the meeting. The next AAB meeting is scheduled for September 15, 2016.

Respectfully submitted,

Jack Decker, Secretary